

## Data Ad Hoc Group Minutes

July 18, 2000

10:00 a.m. to 3:00 p.m.

EMS Authority

Sacramento

**Attendance:** Karl Sporer, MD  
Ardith Hamilton, RN  
Bonnie Sinz, RN  
Charla Jensen

Ginger Gruzinski, RN  
Steve Andriese  
Dave Yagel (Logicon)  
Patti Murrin, RN

Jay Mybre, Marin Data System

Agenda Topic	Discussion	Action	Accountability
Introductions	Mitch Saruwatari is a new member representing the San Mateo EMS Agency Block Grant QI/Data Project. He was unable to attend today's meeting due to a scheduling conflict.	None	N/A
Approval of May 5, 2000 Minutes	Minutes were approved as written.	None	N/A
Vision D Update	Steve gave an update on the committee's progress	None	N/A
Data Dictionary Review	<p>Dave handed out our analysis of each agency's data dictionary based on the information provided by the members. The analysis shows how we thought the agency's data element "fit" into the NHTSA data set. There were some additions to the NHTSA data set based on the information received from each agency. Some of the NHTSA code sets varied from local use.</p> <p>There was lengthy discussion regarding which elements should be collected at the local level only and which elements should be collected at both local and state level.</p> <p>The "Laundry List" provided by Jim at the Vision Committee was reviewed.</p>	<p>Each member received an electronic and hard copy of our analysis. Each member will review our analysis and make adjustments as appropriate and e-mail it back to us ASAP.</p> <p>The purpose of a statewide data system needs to be clarified prior to a decision on this issue.</p> <p>Each member should review the list (attached) and be ready for discussion on Section 9 and 10.</p>	<p>Each member</p> <p>EMSA/Vision D Committee</p> <p>Each member</p>



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Page 2

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continued....	A "Discussion Topics for Ad Hoc Group" document was reviewed. See attached document.	Each member should review the document and provide comments for the next meeting.	Each member
NHTSA CODES Conference	Tabled		
Data Security	Tabled		
Confidentiality	Tabled		
HIPPA Update	Tabled		
Future Meeting(s) calendar	The group agreed to meet more frequently to accomplish our objectives in a timely manner. EMSA will extend an invitation to NEDARC to attend the October meeting.	The next meetings are as follows: <b>September 12<sup>th</sup></b> 10-3 in Sacramento  <b>October 30<sup>th</sup></b> 10-3 in San Diego	EMSA  San Diego EMS